



St Joseph's School

ENROLMENT POLICY

Enrolment to the school happens through an enrolment process.

A \$20.00 (GST included) application fee applies for the processing of all enrolments from Kindy to Year 6. This is non-refundable and does not guarantee your child will be offered a position at St Joseph's School. Once your child has been offered a position at St Josephs in Pre-Kindy or Kindy you will be charged a \$100 enrolment deposit which is non-refundable. This will be deducted from your fees once your child commences.

We require an application form to be completed and submitted along with copies of

- Child's Birth Certificate
- Catholic Baptism Record
- Any other Sacramental record received
- Most current AIR [Australian Immunisation Register](#)
- A copy of their latest school report (if applying for a grade above Pre-Primary)
- We also require a Parish Priest Reference form to be completed by your Parish Priest
- Any child born outside of Australia or both parents born overseas will require either a Citizenship Certificate or a copy of visa details, and passport, for our records.

Completing and lodging an application form does not guarantee an enrolment interview or a place at the school. Should a place become available we will contact you, an interview with the Principal will follow and should the application be successful an offer of enrolment is made to you.

We enrol children according to the following:-

1. Catholic students from the Parish with a Parish Priest Reference
2. Catholic students from outside the Parish with a Parish Priest Reference
3. Other Catholic students
4. Siblings of non-Catholic students
5. Non-Catholic students from other Christian Denominations
6. Other non-Catholic students

Motto: *To work is to pray*