



ST. JOSEPH'S PRIMARY SCHOOL, QUEENS PARK

SCHOOL ADVISORY COUNCIL

Minutes of Annual General Meeting held on 20th November 2023

1. Opening of Meeting

The meeting opened at 7.00pm. Prayer led by John Rose

2. Present

40 attendees as per the attendance register

3. Apologies

Fr Peter, Lynn Tomlinson, Cathy Turner, Viv Ward, Katrina Malcolm, Tina Zapacosta, Andrea Handcock, Claudia Barbagello, Amanda Irvine, Dani Scott, Kerry Cogger, Tanya Valenti, Jenny Palermo, Clare Gendron

4. Confirmation of Minutes of last ACM Meeting – 21st November 2022

Minutes were circulated to the school community on the school website

Accepted: Andrew Lewis

Seconded: Mel Elkins

5. Chairperson's Report

Good evening everyone and welcome to the 2023 Annual Community Meeting of St Joseph's School. My name is Mary Waikari and I have had the honour of serving as the Chairperson of the School Advisory Council this year. I'd like to begin by acknowledging the Traditional Owners of the land on which we meet today, the Whadjuk Ngoongar people, and pay my respects to Elders past, present and emerging. On behalf of the School Advisory Council, I would like to thank you for attending tonight and for your support of our school community.

The role of the School Advisory Council is to be a sounding board for the principal, whilst continuing to bring the voice of the community into the school. This year, the School Advisory Council has worked closely with John Rose on several major projects, striving to improve and benefit the school. On behalf of the

School Advisory Council, I would like to thank John for his hard work and support throughout the year.

One of the major projects that was completed this year was the plexi-pave works on the basketball courts. This upgrade provides a much better surface for the children to play and compete on, and also looks great. The carpets, door mats and LED light replacements in the years 1-6 classrooms were also completed, and there have also been some major IT updates which have occurred throughout the year. Some essential roofing works were also completed on the Parish Hall.

Looking forward, we are pleased to announce that the next major project that the School Advisory Council is working with John Rose towards is an update of our school library. The goal for this project is to both upgrade the facilities and make better use of the space. The carpet in the admin building will also be replaced and shade sails added to the Adventure Playground. The school will also continue to purchase new iPads.

Once again, the P&F have been responsible for some wonderful fundraisers this year. The Easter Raffle, Mother's and Father's Day stalls, Musical Bingo and school disco were all very successful. In addition to these fundraisers, the morning teas, coffee drives and sausage sizzles all contribute to the wonderful culture of togetherness and community here at St Joseph's School, whilst raising much needed and appreciated funds for a variety of causes. Thank you to Stu and Kirsty and all of the P&F for all of your hard work throughout the year. We look forward to the Family Fun Night this week, which is always a huge highlight of the year.

To the wonderful staff of St Joseph's School, thank you for another amazing year. We are truly grateful for all of the hard work, love and care that you show all of the children at our school. On behalf of all of the parents, I thank you!

Thank you to the Advisory Council members of 2023 – Father Peter and Laura Giovinazzo (our Parish representatives), Cathy Turner (Secretary), Rich Weatherill (Treasurer), Kirsty Gill (P&F representative), Tanya Ellis, Dean Gorey, and David Anderson, as well as Lynn Tomlinson, Bec Bowen, and Robyn Kelly who also attended meetings.

Tonight's ACM is Cathy's last as a member of the School Advisory Council. Cathy has served for three years, two of those as Secretary, after also serving on the P&F. On behalf of the School Advisory Council, I would like to thank Cathy for her valuable contribution.

Wishing you all a safe and happy Christmas. Enjoy the break and thank you again for your attendance tonight.

6. Principal's Report

I would like to thank Fr Peter for his spiritual leadership, we are fortunate to have an engaging priest who is able to pitch a homily that is relevant for students and adults.

I would like to thank our whole staff for adapting to various conditions but always having the needs of the students as a priority. I have never worked with a collective staff that continue to focus on the needs of each student.

I would like to say thanks to our leadership team which in 2023 we had Ms Bowen and Mrs Tomlinson who have supported the St Joseph's community. Thanks to Bec and Lynn for your expertise and wisdom, it has been greatly appreciated by everyone. Thanks to Aoife Cooksley and Emma Reid our Numeracy and Literacy coordinator for their insights, expertise and support throughout the year.

In 2023 St Joseph's again comfortably performed above the Australian Standard in all ten areas assessed in NAPLAN. Students in Yr 3 & 5 performed well above the State average in the Religious Education Assessment. This is a credit to all staff from PK – Yr 6 and to all students and families.

This year St Joseph went through a comprehensive whole school audit that checks all aspects of our policies and procedures. I am pleased to announce that St Joseph's has been reregistered for the next five years. Thanks to all staff involved in this comprehensive process.

In 2023 the School Advisory Council looked at major capital expenditure items including the basketball courts which was recently completed. We have totally upgraded our IT infrastructure with new cables, switches and wifi throughout the school. In 2023 new carpets were laid in Yr 1-3 classrooms with LED lights throughout the upstairs classrooms. The Parish Hall has had significant upgrades with new down pipes, pointing to the roof and over 100 tiles replaced.

I would also like to recognise and thank our administration staff who have had to continue to be agile changes in 2023. Thanks to Andrea, Robyn and Angelica for all you do in the background to allow the school to run smoothly. We are very fortunate at St Joseph's with full enrolments and with a waitlist with over 270 and that is a real credit to all the staff of how we are valued and appreciated in our community.

Our teachers for 2024, at the moment will be.

PK Ellie Costantino

K Bec Bowen & Emma Reid
PP Helen Petch & Dani Scott/Sam Matera
Yr 1 Andrea Lewis & Olivia Palermo
Yr 2 Tania Valenti & Katrina Malcolm
Yr 3 Fran Drummond-Hay & Aoife Cooksley/Dorothy Rodrigues
Yr 4 Judyline Vales de Menezes/Melissa Edmunds & Anna Tarle
Yr 5 Jamie Burns/Tenneille Eoannidis & Amy Williams
Yr 6 Danielle Devereux & Caiden Vales de Menezes
Literacy Coordinator Emma Reid
Numeracy consultant Aoife Cooksley
Italian Melissa E/Rose M
Learning Support Viv Ward/Lynda Beadle/Lynn Tomlinson
Library Dorothy Rodrigues
Art Rose McGrath
Science Kerrie Cogger
PE Nicholas Monzu
PA Ellie Costantino

We are still finalising our roles for all our dedicated educational assistants but our school would not be St Joseph's without the care and expertise of all our Education Assistants. Thanks to Jacqui, Mikayla and Jamie for solving all our IT issues, we appreciate your calm nature during these times. I would also like to thank Rob Williams who has commenced as groundsman this year and takes great pride in ensuring the students have clean and tidy facilities each and everyday. Thanks to Irsan Midjaja and Hok Sin who ensure the school is clean and hygienic daily.

In 2023 we continued our journey with the CEWA Numeracy Team, to continue to upskill our pedagogical development and to embed our Launch Explore and Summarise teaching technique. We commenced Mini Lit in our younger years to enhance the students phonics and reading skills. Our Year Six students won the primary dance Shield at the Catholic Performing Arts Festival through the hard work and dedication of staff and students.

In 2023 we will farewell some long serving staff members who have contributed to the culture and learning at St Joseph's. Thanks to Mrs Aleisha Powell for all your work as an education assistant, school Chaplain and composer of our school song! Thanks to Mrs Bruna

Fiorentino who has taught Italian since 2009. Bruna always brought culture and class to St Joseph's and her smile and positive attitude will be missed. Thanks to Jackie Connelly for assisting our students in a range of roles since 2019. Your sense of humour and collegiality will be sorely missed by us all. Early this year we bid farewell to Mrs Gemma Tsang for her many years of amazing service to our school. We also farewelled Mrs Tracy Fic who exudes kindness with everything she does. Thanks to Mr Harris for three years coordinating our sports program you have a maturity beyond your years and wish you all the best for your upcoming wedding! Congratulations to Celeste Fiorentino who will be taking Maternity Leave. Your baby will be truly blessed to have you as its mum.

I would like to thank our P & F for their vibrant work in continuing to develop a sense of community and fundraising activities. Thanks to Kirsty, Belinda, Melissa, Anita and your sea of helpers that help make our P & F what it is. I would like to thank Kirsty and her committee for continuing to take on this onerous role. We are all looking forward to the Family Fun Night this Friday!

To our School Advisory Council Fr Peter, Mary, Rich, Cathy, Tania, Dean, David, Laura and Kirsty. I have appreciated your insight, support and wisdom throughout the year. St Joseph's is in a good place financially due to previous and current Board's sound administration. I would like to thank Cathy who has been on our Board and Council over the last four years and most recently been our secretary. Cathy has a beautiful heart and the school will miss her and her family.

To the students of St Joseph's it is our privilege to serve you. You are the reason we enjoy our jobs so much and we have enjoyed supporting you.

On behalf of the School community may you and your families rejoice in the birth of our Lord this Christmas.

7. Treasurer's Report

Financial Results

2021 Cash Surplus \$337,000

2022 Cash Surplus \$174,000

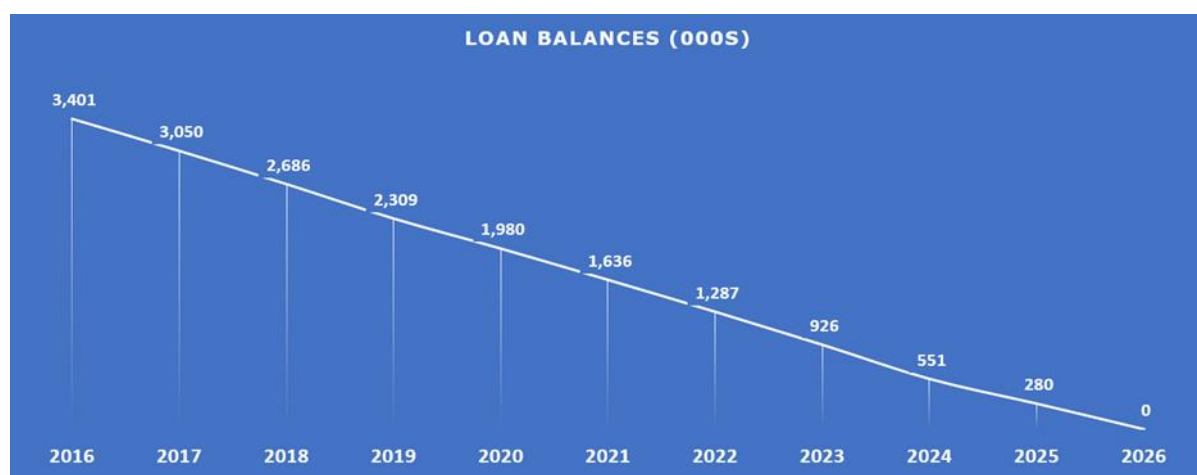
2023 Cash Deficit (\$75,000)

2024 Cash Budgeted Deficit (\$250,000)

In 2021 Employee costs as a % of income was 76.0%.
 For 2024 Employee costs as a % of income is budgeted for 80.9%

Budget Summary for 2024

BUDGETED OPERATIONS	\$	TOTALS
TOTAL INCOME		\$6,762,811
TOTAL EXPENSES		\$7,012,286
ESTIMATED CASH DECREASE FOR 2024		(\$250,075)



2022 Fee Changes

TUITION

- In 2024 there will be a 0% increase in Tuition fees
- In 2020 & 2022 School Fees increased by 0%, In 2021 school fees increased by 2%. In 2023 fees increased by 1%. So in total, Fees have increased by 3% over 4 years which is well below CPI figures.
- The fee charging structure for Catholic Education Commission

Guidelines:-

- 1st Child 100% of Tuition Fee
- 2nd Child 80% of Tuition Fee
- 3rd Child 60% of Tuition Fee
- 4th Child Free

BUILDING LEVY

As per CEWA, Building Levy should be 20% of Tuition fees.

Building Levy for 2024 per annum will be:

- \$237.00 per family for students from PP to Year 6
- \$142.00 for families with students in Kindy only
- \$90.00 per family per annum if you hold a Health Care Card (as per Catholic Education Commission guidelines)

Major Capital Items for 2023

- Carpets in Year 1,2 & 3
- IT Replacement, cables, wifi & switches
- Continual upgrade of Furniture and Fittings
- Plexi-pave of Basketball courts
- Parish Hall roofing upgrade
- LED lights to Years 4-6

Major Capital Items Budget for 2024

- Library Capital Development
- Shade sails Adventure Playground
- Carpets in Admin
- Continual purchase of iPads

8. Confirmation of Council Membership

Cathy Turner is retiring after 3 years on the Council. New nomination received from Charmaine Sasidharan.

The 2022 School Advisory Council consists of:

Mary Waikari – Continuing from 2022

Rich Weatherill – Continuing from 2022

Tanya Ellis – Continuing from 2022

David Anderson – Continuing from 2023

Dean Gorey – Continuing from 2023

Ex Officio Members

Fr. Peter Joseph – Parish Priest

John Rose – Principal

Laura Giovinazzo – Parish Representative

P&F Representative – Kirsty Gill

9. Close of Meeting

The meeting closed at 7.38pm